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ATTENDANCE POLICY

If I need to cancel an appointment, I will give 24 hours in advance to notify the office.

There is a \$20 fee for a cancellation without proper notice. I understand that this will be billed to me and is not covered by insurance.

There is a \$20 fee for missing scheduled appointment without any notification and this will be billed to me and is not covered by insurance. Last minute emergencies are excused.

PATIENT SIGNATURE.....**DATE**.....